

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
AUGUST 6, 2007
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
David M. Macy

Other Staff Present: Joseph A. Kellogg, Interim Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Macy moved to approve the minutes for July 16, 2007, July 19, 2007 and July 24, 2007 seconded by Chairman Hannum. The motion carried unanimously.

APPOINTMENT POLICY:

Chairman Hannum announced this item would be passed over until a full board was present for the discussion. Vito Valentini stated that he wanted to provide input on the policy. Discussion ensued on the appointment process, appointment policy draft and concerns from the public. The draft policy will be posted on the Town web site. Further discussion on the draft policy will be held at the next Selectmen's meeting if a full board is present.

ANNOUNCEMENT OF SCHOOL COMMITTEE CANDIDATES:

Chairman Hannum noted that applications have been received from the following applicants for the SBRSD School Committee:

Alice M. Naylor, 348 Hulett Hill Road

Scott Sanes, 1448 South Undermountain Road

Dek Tillett, 1373 Boardman Street

The Selectmen anticipate making the appointment at their next meeting on August 20, 2007. Discussion ensued on residents contacting members of the Board of Selectmen for any comments on the applicants and/or the appointment.

REQUEST TO CLOSE THE GREEN FOR SHEFFIELD IN CELEBRATION:

Selectman Macy moved to grant permission to close the Village Green for Sheffield in Celebration on September 8, 2007 from 2:00 pm to 7:30 pm, seconded by Chairman Hannum. The motion carried unanimously. Chief McGarry stated that the fire lane must remain open.

SIGN PERMITS:

Christ Church: A sign permit application was received from Dennis Sears for Christ Church's fair to be held on August 11, 2007. The sign will be erected on August 1, 2007 and removed on August 12, 2007. Selectman Macy moved to grant the sign permit, seconded by Chairman Hannum. The motion carried unanimously.

Autism Treatment Center: A sign permit application was received from Amy Gundacker for Autism Treatment Center of America's annual Walk Around the World to be held on September 30, 2007. The sign will be erected on September 14, 2007 and removed on October 1, 2007. Chief McGarry requested that the Autism Center contact him to provide details before the walk. Selectman Macy moved to grant the sign permit, seconded by Chairman Hannum. The motion carried unanimously.

Sheffield in Celebration: A sign permit application was received from David Smith Sr. for Sheffield in Celebration to be held on September 8, 2007. The sign will be erected on August 22, 2007 and removed on September 10, 2007. Selectman Macy moved to grant the sign permit, seconded by Chairman Hannum. The motion carried unanimously.

Sheffield Kiwanis Club: A sign permit application was received from David Smith Jr. for the Sheffield Kiwanis Club for a steak roast to be held on September 8, 2007. The sign will be erected on August 25, 2007 and removed on September 9, 2007. Selectman Macy moved to grant the sign permit, seconded by Chairman Hannum. The motion carried unanimously.

MASS RECYCLES PAPER RESOLUTION:

Administrator Kellogg announced that DEP has begun a Mass Recycles campaign to increase the awareness for paper recycling and has asked towns to adopt a resolution in support of the campaign. Selectman Macy moved to adopt a resolution in support of the Mass Recycles campaign, seconded by Chairman Hannum. The motion carried unanimously.

TRANSFER STATION INSPECTION:

Administrator Kellogg stated that DEP requires an annual inspection for solid waste transfer stations. Eric Weiss performed the inspection for Sheffield last year and has proposed to provide the inspection again this year for \$450.00. Selectman Macy moved to accept the proposal from Eric Weiss for the Transfer Station Inspection, seconded by Chairman Hannum. The motion carried unanimously.

VOCATIONAL EDUCATION:

A letter was received from Philip Ghi requesting funding for his son to attend the Vocational Agricultural Program at Housatonic Valley Regional High School in CT. Discussion ensued regarding the request and funding. The Ghi's will provide transportation. The Finance Committee will be contacted to discuss the funding. Selectman Macy moved to grant the request and provide tuition for Dominic Ghi to attend the Vocational Agricultural Program at Housatonic Valley Regional High School, seconded by Chairman Hannum. The motion carried unanimously. Mr. Ghi thanked the Board. Administrator Kellogg reminded everyone that the deadline to request vocational tuition is April 1st.

APPOINTMENTS:

Reserve Police Officers: Chief McGarry requested that Ryan C. Kresiak and Jacob Gonska be appointed as Reserve Police Officers. Chief McGarry explained that Reserve Officers are used to cover shifts for vacation, sick etc. These appointments would bring the total number of reserve officers to 13. The expense for the Town would be \$900-\$1200 per officer to pay for uniforms. Selectman Macy moved to appoint Ryan C. Kresiak and Jacob Gonska as Reserve Police Officers, seconded by Chairman Hannum. The motion passed unanimously.

Veteran's Agent: Selectman Macy moved to confirm the appointment of Peter Saunders as the regional Veteran's Agent, seconded by Chairman Hannum. The motion carried unanimously.

Council on Aging: Selectman Macy moved to appoint members to the Council on Aging as follows:

Joan Brooks for a 3-year term

Carol Sica for a 3-year term

Dawn Massini for a 3-year term

Richard Magenit for a 2-year term.

The motion was seconded by Chairman Hannum and carried unanimously.

Senior Center Building Committee: Discussion ensued on the number of members on the committee. This committee will be given a charge from the Board of Selectmen for the implementation phase of the Senior Center project. Administrator Kellogg will attend the meetings. Selectman Macy moved to appoint the following to the Senior Center Building Committee: David Smith Sr., Bruce Philbrick, John Arthur Miller, Bill Browne, Carl Schumann, Rene Wood, Grace Campbell, Peter Traub, Paul O'Brien, James McGarry and Janet Stanton, seconded by Chairman Hannum. The motion passed unanimously. Selectman Macy moved to appoint Janet Stanton as Chairman of the Senior Center Building Committee, seconded by Chairman Hannum. The motion passed unanimously.

SMALL BUSINESS HEALTH INSURANCE:

Administrator Kellogg stated that he met with Tony Gulotta regarding small business owners financial ability to provide health insurance for their employees given the rising costs. Representative Pignatelli's office will provide information on The Health Insurance Partnership, which allows small businesses to join together to obtain better insurance rates. Selectman Macy moved to contact Representative Pignatelli's office to set up a meeting with a group of small business owners to discuss help with health insurance, seconded by Chairman Hannum. The motion passed unanimously.

FAIRVIEW HOSPITAL – ONE-DAY ALCOHOLIC BEVERAGE LICENSE:

Fairview Hospital has applied for a one-day all alcoholic beverage license for their annual gala to be held at Berkshire School on August 25, 2007 from 6pm-11pm. A copy of the invoice for event insurance has been submitted. A binder will be sent as soon as Fairview Hospital receives it. Selectman Macy moved to grant the one-day all alcoholic license to Fairview Hospital for August 25, 2007, pending receipt of an insurance binder, seconded by Chairman Hannum. The motion passed unanimously.

SELECTMEN'S ITEMS:

Selectman Macy stated that hopefully the next meeting would have a full board. Discussion ensued regarding increasing the board to a five-member board.

Chairman Hannum offered thanks to the emergency services of Sheffield. She had a fire at home and the response was wonderful.

Chairman Hannum welcomed Vonda Alden as Town Hall Custodian and Katherine Ness as Library Trustee.

Chairman Hannum would like to set up an ad-hoc committee to study broadband access for all residents/businesses.

Chairman Hannum would like to continue the discussion on naming rights for the Town Hall Parking Lot at the next meeting.

PUBLIC COMMENT:

Senior Center Director John Arthur Miller thanked the Board for making the new appointments to the Council on Aging.

Ashley Falls resident Sharon Casdin was present to request permission to allow her husband's ashes to be buried in Barnard Cemetery. Selectman Macy moved to grant permission for the burial pending approval from Board of Health and any legal issues, seconded by Chairman Hannum. The motion passed unanimously.

Kathy Orlando from the Sheffield Land Trust provided an update on the Salisbury Road Cemetery restoration project.

Grace Campbell asked the Board if the terms of the Park Commission could be staggered instead of annual appointments.

OTHER BUSINESS:

Administrator Kellogg discussed the site visit earlier this evening with the Kiwanis at the intersection of Route 7 and Berkshire School Road. The Kiwanis Club has proposed to clean up the island. A landscape designer will be consulted and plans will be presented to the Board before the work begins.

Discussion ensued on the Town Hall parking area. The cost of the paving is more than anticipated. The binder course will be completed this fall and the top and the curbing will be completed next spring.

Administrator Kellogg stated that the Lion's Club has requested permission to hold their annual Journey for Sight, which will take place on August 11, 2007 from Dewey Hall to Gulottas Mobil. Selectman Macy moved to grant permission for the event, seconded by Chairman Hannum. The motion passed unanimously.

Discussion ensued on a request to hold a wedding at the covered bridge. The wedding will take place on September 1st. The couple has requested permission to mow in front of the covered bridge in order to place potted plants. The Highway Department will be contacted regarding the mowing.

Chairman Hannum read the advertisement for a Town Administrator prepared by MMA Consulting Group, which will be placed in the Beacon and on the Town web site.
Selectman Macy moved to approve the ad, seconded by Chairman Hannum. The motion passed unanimously.

Selectmen Macy moved to enter Executive Session for the purpose of discussing Collective Bargaining and to not return to open session, seconded by Chairman Hannum. The roll call vote was as follows:
Chairman Hannum – aye
Selectman Macy – aye

Selectmen's meeting adjourned and Executive Session entered at 8:30 pm.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator